Shri Shivaji Education Society, Amravati's

DR.GOPALRAO KHEDKAR MAHAVIDYALAYA

Gadegaon (Telhara) Dist. Akola (M.S.) 444 108

NAAC Reaccredited with B Grade (CGPA 2.12)

Phone: (07258) 231242

Website: www.drgkmtelh Email: clg_tel_dgk@ssessa.org

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) of the IQAC

2019-20

To

The Director,
National Assessment and Accreditation Council (NAAC)
Nagarbhavi, Bengaluru, 560072, Karnataka, India.

NAAC Track ID MHCOGN10611
NAAC Executive Committee No. & Date: EC/(SC)/13/A&A/93 dated 17 March 2016

Submitted by
Principal

Dr.Gopalrao Khedkar Mahavidyalaya

Gadegaon (Telhara) Dist. Akola (M.S) 444 108

Shri Shivaji Education Society, Amravati's

DR.GOPALRAO KHEDKAR MAHAVIDYALAYA

Gadegaon (Telhara) Dist. Akola (M.S.) 444 108

NAAC Reaccredited with B Grade (CGPA 2.12)

Phone: (07258) 231242

Website: www.drgkmtelh.org Email: clg_tel_dgk@ssesa.org

COVERING LETTER

To

The Director,

National Assessment and Accreditation Council (NAAC)

Nagarbhavi, Bengaluru, 560072, Karnataka, India.

NAAC Track ID MHCOGN10611

It gives me an enormous pleasure to submit **Annual Quality Assurance Report (AQAR)** of **Internal Quality Assurance Cell** (IQAC) for the year **2019-20**. All the IQAC members in the meeting have formulated the report. While preparing the report, all the aspects have been taken into consideration including the action plan of next year. We have also focused attention on strengths, weaknesses, opportunities and challenges (SWOC Analysis)

With kind regards!

Date: 10 February 2021

Principal

(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution
(Data may be captured from IIQA)
1. Name of the Institution: Shri Shivaji Education Society Amravati's
Dr.Gopalrao Khedkar Mahavidyalaya, Gadegaon (Telhara), Dist. Akola (M. S.)

- Name of the Head of the institution : **Dr. G. J. Dhole**

- Designation: **Principal**

- Does the institution function from own campus: **Yes**

- Phone no./Alternate phone no**.: (07258)298011**

- Mobile no**.: 9561485814**

- Registered e-mail**: clg_tel_dgk@ssesa.org**

- Alternate e-mail : **gopaldhole@gmail.com**

- Address   : **Shegaon Road, Telhara, Dist. Akola**. (M.S.) Pin: 444108

- City/Town   : **Telhara**

- State/UT   : **Maharashtra**

- Pin Code   : **444 108**

2. Institutional status:

- Affiliated / Constituent: **Affiliated**
- Type of Institution: **Co-education** Men/Women/Coeducation
- Location : Rural/Semi-urban/Urban: **Rural**
- Financial Status: **Grants-in aid/ UGC 2f and 12 (B)/ Self financing**
  (Please specify): Grants-in aid/UGC 2f & 12 (B)

- Name of the Affiliating University: **Sant Gadge Baba Amravati University, Amravati.**
- Name of the IQAC Coordinator : **Dr. G.O. Jondhalekar**
- Phone no. : (07258) 298011

  Alternate phone no. (07258) 298011

- Mobile: **9527363897**

- IQAC e-mail address**: clg_tel_dgk@ssesa.org**

- Alternate Email address: **gopal.jondhalekar@gmail.com**

3. Website address: www.drgkmtelh.org

Web-link of the AQAR: (Previous Academic Year): www.drgkmtelh.org/AQAR18-19.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

4. Whether Academic Calendar prepared during the year? **Yes**

Yes/No....., if yes, whether it is uploaded in the Institutional Website: **Yes**

www.drgkmtelh.org

Web link: www.drgkmtelh.org/AQAR19-20.doc

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	C++	69.25	2004	from:2004 to: 2009
2nd	B	2.12	2015	from:2015 to: 2020
3rd				
4th				
Visit				
Revisit				

6. Date of Establishment of IQAC: DD/MM/YYYY: 05/12/2004

7**.** Internal Quality Assurance System:

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1. Annual Meeting of IQAC	09/08/2019 2 hrs.	15
2.First Annual Meeting of IQAC	24/01/2020 2 hrs.	15
3.Second Annual Meeting of IQAC	12/02/2020 2 hrs.	15
4.Timely submission of AQAR	31 December, 2020	
5.Feedback from all stakeholders	March,2020	
6.Academic & Administrative Audit	April,2020	

Note: _Some Quality Assurance initiatives of the institution are:_
   (Indicative list)

- _Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analyzed and used for improvements_
- _Academic Administrative Audit (AAA) conducted and its follow up action_
- _Participation in NIRF_
- _ISO Certification_
- _NBA etc._
- _Any other Quality Audit_

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil
---	---	---	---	---
---	---	---	---	---

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: **Yes**

   *upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.

Yes/No: **Yes**

   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   Yes / No: **No**

         If yes, mention the amount: **Nil**   Year: **Nil**

12. Significant contributions made by IQAC during the current year (maximum five bullets)

   • Collected department wise Academic Calendar.

   • Collected department wise Action Plan.

   • Academic & administrative audit conducted.

   • Academic Performance Indicators of faculty members.

   • Carried out Green Audit, Plantation Drive and Eco-friendly atmosphere.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Various Study Associations 2. Academic Calendar 2019-20 3. Online Admission Process 4. Guest lecture. 5. Participation in conference, seminar, refresher course, workshop. 6. Publish research papers in journals	1. Organized various study associations for students. 2. Activities conducted according to academic calendar. 3. Implemented online admission process for UG & PG. 4. Faculty delivered guest lecture. 5. Faculties participated in conference, workshop & refresher course. 6. Faculties published research papers in reputed, UGC listed journals.

14. Whether the AQAR was placed before statutory body?   Yes /No: **Yes**

Name of the statutory body: Management Date of meeting(s): 04/04/2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?

Yes/No: **No**   Date: N/A

16. Whether institutional data submitted to AISHE: Yes/No: **Yes**

  Year: 2019-20   Date of Submission: 05/03/2020

17. Does the Institution have Management Information System?

 Yes No: Yes

If yes, give a brief description and a list of modules currently operational. (Maximum 500 words)

The institution has office automation software. There are five modules operated by administrative staff to enable students and other stakeholders to access information regarding the institution.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words

The institution follows curriculum designed by Sant Gadge Baba University, Amravati. The curriculum is carried out properly by concerning faculties. As per the plan from beginning to the end of academic session, syllabus is completed within time, and its record is preserved by all faculties for future use and reference.100% curriculum is delivered as per procedure by the institution, besides keeping documentation.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
--Nil---	------Nil---	-----------------------	----------------------------	---------------------

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

program me with Code	Date of Introduction	Course with Code	Date of Introduction
---Nil--	-Nil---	---Nil---	---Nil--

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
-----------Nil------	-------	---------	------Nil----	----	------

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	----Nil----	---Nil----

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
---Nil---	----Nil----	---Nil---

1.3.2 Field Projects / Internships under   taken during the year

Project/programme Title	No. of students enrolled for Field Projects / Internships
------------Nil----------	-------------Nil-------

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words) Feedback obtained from the students is examined scrupulously and utilized for

their further educational improvement. We also try to remove syllabus related difficulties. The teachers also give relevant feedback and actively contribute towards the development of an institution. The employer takes every care for the overall development of the institution. An alumni and parents are well satisfied with the progress of an institution in all respects. Thus, all the stakeholders provide timely service to be utilized.

The feedback from the students is taken into account. Their problems and suggestions have been dealt with. They have expressed satisfaction over the method of imparting education by all faculty members. They have found the education beneficial. The teachers are happy with the administration of the institution. All the teachers are hardworking and their service is being used for the educational progress of the institution. An employer has also given positive remark regarding overall development of the institution. An employer is dutiful and takes every care. An alumni and parents are glad to see the ever increasing educational progress of the institution. An alumni whole heartedly assist the institution sometimes financially. The parents interact with the employer and staff members, they are happy to see their wards being educated properly and marching ahead in life towards achieving goal.

CRITERION II - TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year 1.1

Name of the programme	Number of seats available	Number of applications received	Students Enrolled
B.A.	560	585	585
B.Com.	460	353	353
B. Sc.	360	308	308
M. A. Marathi	176	95	95
M.A. Political Science	176	139	139
M. Com.	176	160	160

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data) 1.1.

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019-20	1246	394	11	00	11

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT tools and	Number of ICT	Number of	E-resources and

teachers on roll	teachers using ICT *(LMS, e-Resources)*	resources available	enabled classrooms	smart classrooms	techniques used
16	13	04	04	01	ICT Projector and Smart Board

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)
Each faculty member use to advice students about their respective subjects. The students find this system very useful from examination point of view. They get problems resolved from teachers. Right from the admission procedure till the end of session an experienced faculty guide and counsel the students. In this mentoring system almost all teachers actively participate, making the students educationally, professionally and from career point of view beneficial. It also results in advanced students mentoring slow learners. Teachers not only educationally prepare the students but also try to bring about their personality development by adopting mentoring system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1246+394= 1640	11	149:1

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D.
14	11	03	00	05

2.4.2 Honors and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
----Nil---	-------Nil--------	---------------	----------------------

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

program me Name	programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A.I	1001		2020	
B.A.II	1001		2020	
B.A.III	1011		Nov.2020	Dec.2020

B.Com I	1001		2020	
B.Com II	-----		2020	
B.Com III	----		Nov.2020	
B.Sc. III	----		Nov.2020	
M.A. Marathi	----		Nov.2020	
M.A, Pol Sc.	----		Nov.2020	
M.Com.	-----		Nov. 2020	

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)
Subject wise unit test have been conducted, evaluated and result of the same is declared on college notice board. Then annual term examination was conducted and answer papers of all subjects were assessed by concerning faculties, after this process result was declared on college notice board.

The institution (e.g. **Open Book Examination**, Bar Coding, **Double Valuation**,**Photocopy**,Online Multiple Choice Questions)

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every Department has prepared an academic calendar and implements it properly. The academic calendar includes unit test, common test, and first semester by university. It also includes various departmental activities. During this period the birth and death anniversary of great, an eminent writer is celebrations. Extra-curricular activities are also carried out.Viva
-voce, Seminar Presentation; Home Assignment according to academic calendar all curricular related works are conducted.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the web link)   www.drgamtelh.org/AQAR2018-19.doc

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
1001	B.A. III (Sem.VI)	76	64	84.21%
	B.Com. III (Sem.VI)	81	80	98.77%
	B.Sc. III (Sem.VI)	83	83	100%
1011	M.A. II Mar (Sem. IV)	30	23	76.67%
	M.A. II Pol (Sem. IV)	36	35	97.22%
	M.Com. II (Sem. IV)	42	38	90.48%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	----	----	----	----
Minor Projects	----	----	----	----
Interdisciplinary Projects	---	-----	-----	-----
Industry sponsored Projects	----	----	----	----
Projects sponsored by the University/ College	----	----	---	----
Students Research Projects *(other than compulsory by the College)*	----	----	----	----
International Projects				
Any other(Specify)				
Total	Nil	NA	Nil	Nil

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
------	------	-----

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
------	------	----	------	-----

3.2.3 No. of Incubation center created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
------	--------	**------**

Name of the Start-up	Nature of Start-up	Date of commencement
-------	-------	------

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
------	------	-------

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
--	--

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	1.English 2.Marathi 3.History 4.Political Science 5.Home-Economics 6. Economics 7. Commerce	--- ---- ---- ---- 01 02 ---- 01	**5.6**
International	1English 2Marathi 3History 4Political Science 5Home-Economics 6 Economics 7 Commerce	02 -- 02 02 02 03 03	**5.6**

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
1.Home-Economics 2.Political Science 3.History 4.Commerce	02 02 01 01

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
--	--	--	--	--	--	--

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication

--	--	--	--	--	--	--

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	06	16	16	----
Presented papers	00	02	---	---
Resource Persons	---	----	----	---

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organizing unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
7 day Camp at the adopted village Hingani (Bk.)	NSS Unit	02	75

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
--	--	--	**--**

3.4.3 Students participating in extension activities with Government Organizations, Non-Government Organizations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organizing unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
1.Swachh Bharat Abhiyan	NSS	Cleanliness of the adopted village Hingni(Bk.) as a part of NSS Camp	02	85
2. Digging of Farm Lake	NSS & Water Foundation	Manual Labour of the volunteers for digging the water pond at the village Bhamberi, Telhara	02	79
3. Voter Awareness Programme	Dept. of Political science	Street Play and Rally	01	65

3.5 Collaborations			
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year			
Nature of Activity	Participant	Source of financial support	Duration
-----	-----	----	-----

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant
----	----	-----	-----	----

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organization	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
----	----	----	----

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10.00	9.75

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	20560 sq,mts.	Nil
Class rooms	15	02
Laboratories	08	Nil
Seminar Halls	02	Nil
Classrooms with LCD facilities	01	Nil
Classrooms with Wi-Fi/ LAN	15	Nil
Seminar halls with ICT facilities	01	03
Video Centre	Nil	Nil
No. of important equipment purchased ($\geq$ 1-0 lakh) during the current year.	---	50
Value of the equipment purchased during the year (Rs. In Lakhs)	---	90,000
Others	---	---

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
------	------	------	-------

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19962	2091883	115	36068	20077	2127951
Reference Books	471	41621	---	---	471	41621
e-Books	-----	-----	--	----	----	-----
Journals	87	32332	12	4000	99	36332
e-Journals	-----	------	----	----	----	----
Digital Database	------	-------	-----	-----	-----	-----
CD & Video	62	6200	-----	------	62	6200
Library automation	-----	------	-----	-----	-----	-----
Weeding (Hard & Soft)	------	------	-----	------	-----	------

Others (specify)1.Map
     2.Computer
     3. Printer
	25
	03
	01
		2200
		87000
		7850
			---- 	
			--- 	
			--
				----- 	
				---- 	
				---- 	
					29	97050

4. News Papers	-----	-----	14	18267	14	18267

4.3 IT Infrastructure

4.3.1 Technology Up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Available band width (MGBPS)	Others
Existing	52	25	02	--	--	08	12	---	05
Added	-	-	-	--	--	--	--	---	---
Total	52	25	02	--	--	08	12	---	05

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media center and recording facility
Google site of Dept. of Political Science	https://sites.google.com./view/departmentofpolsci/home

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc.

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
---Nil---	--Nil----	---Nil---	---Nil---

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.00	2.87	5.00	3.95

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link) The students of science faculty use laboratory for practices. The computer lab is well-equipped with internet facility of which the students of Computer Science as well as the students of Commerce faculty utilize it. The students and teachers borrow the textual and reference books from the library for teaching and examination point of view. The games and sports department of the college is active. The students participate in inter-collegiate, University level, state and national level competitions and bring laurels to the college. The college office and every department are having computers with internet facility to speedily complete the work in time. All classrooms are well furnished in all respects.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Earn and Learn scheme	5	46,920
Financial support from other sources			
a) National	Govt. of India Scholarship	Applications Received-1203 Applications Approved-1089	44,21,674
	Centre Sector Scholarship	200	22,30,000
b) International	-------Nil------	-----Nil---	---Nil-----

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development Programme	9 October to 12 October 2019	42	SGB Amravati University, Amravati

5.1.3 Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive	Number of benefited students by Career Counseling activities	Number of students who have passed in the competitive exam	Number of students placed

	examination				
2019-20	---Nil--	--Nil--	-----Nil----	---Nil---	---Nil---

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	Nil	Nil

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
--Nil--	--Nil---	-Nil--	--Nil--	--Nil--	--Nil---

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2019-20	45	B.A.	Eng, Mar, His, Pol, Eco.		M.A. I(Marathi)
	60	B.A.	Eng, Mar, His, Pol, Eco.	Dr.G. K. Mahavidyalaya, Telhara	M.A. I (Politcal Science)
	48	B.Com	Commerce		M.Com. I

5.2.3Students qualifying in state/ national/ international level examinations during the year (e.g.: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		

TOFEL		
Civil Services	01	
State/ Central Government Services	03	--
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
1Athletics		50
2.Volley Ball		70
3. Kabaddi	Inter-class Tournaments	70

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2019-20	-----	------	---	---	----	-------

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the Government and the University directives, the election for Students Council did not take place during the year 2019-20. But the college has nominated two students scoring highest marks in the university examination on College Development Committee as well as IQAC committee and one member on cultural and extension activity committee as representatives of students.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): **Yes**

The college has registered alumni association. The association organizes annual gathering to discuss the development of the college and the role of alumni for its development. They wholeheartedly contribute the college their labor and time whenever required. There are 76 registered alumni members in the association who are working in different fields. The Chairperson is Mr. Devikinandan Matharia (Former Headmaster of Shri Shivaji High-school, Nimba) and the Secretary is Mr. Uddhavrao Vikhe, (Ex-Head Master).Two meetings are conducted by the Alumni Association every year. They communicate valuable suggestions to the college as resolved in the meetings.

5.3.2 No. of registered enrolled Alumni: **76**

5.3.3 Alumni contribution during the year (in Rupees) **: Nil**

5.3.4 Meetings/activities organized by Alumni Association **:** 18 January 2020

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year

(maximum 500 words)
The management nominated two faculty members on purchase committee and two faculty members on building and construction committee. Three senior faculties both from teaching and non-teaching staff are member representatives on College Development Committees. The Principal nominates three senior faculty members as in-charge of Arts, Commerce and Science faculty is the sign of decentralization of power. Apart from this there are various academic committees for the smooth functioning of college administration. One student representative and one alumnus are the members on IQAC.
6.1.2 Does the institution have a Management Information System (MIS)?   Yes/No/Partial: **Yes**
Management Information System is active in the institution.
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**
❖ Curriculum Development: Adopted curriculum is developed into Teaching Action Plan. Academic Calendar is prepared.
❖ Teaching and Learning: CHB teachers are appointed to fill up vacant posts both on grant & non-grant section. Besides regular teaching methods, CT is used in teaching & learning. Slow & advanced learners are divided & coached separately. Regular feedback is taken on teaching & analyzed.
❖ Examination and Evaluation: Examination is conducted as per university programme.Paper valuation is done in college premises. Unit Test, Annual Term Examination, Home Assignment, Project Report, Viva-Voce, Classroom Seminar & Group Discussion are evaluated at college level. Unit Test papers are examined shared with students & difficulties resolved.CCTV is used to bring transparency in examination process.
❖ Research and Development: Research committee is active in the institution. It motivates teachers & students to participate in conferences, seminar & workshop as well as Ph.D. & other research activities. Leaves like DL & FDP are given to teachers. Central library is kept update for research work.
❖ Library, ICT and Physical Infrastructure / Instrumentation: The Library is regularly updated. Books & other materials are brought as per requirement. CT is regularly maintained & used for teaching-learning purpose. Physical infrastructure & instrumentation is sufficient to run courses. As per requirement new infrastructure & equipment produced.
❖ Human Resource Management: College Development Committee (CDC) Internal Quality Assurance Cell (IQAC) College Staff Council. Student Council. Academic & Financial Committees.
❖ Industry Interaction / Collaboration: Department of Commerce has collaboration with Ganga Jining Mills.Telhara.Department of Marathi collaborated with Ankur Sahitya Sangh,Telhara.Department of English collaborated with Shri Shivaji College,Akot.
❖ Admission of Students: For Part I of all faculties, admission process is conducted as per merit list. For Part II & III, First Come First Serve is followed. University applied online admission for First Year for which admission committee is instructed.
6.2.2 : Implementation of e-governance in areas of operations:
❖ Planning and Development

❖ Administration	
❖ Finance and Accounts	
❖ Student Admission and scholarship	
❖ Examination	

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019-20	--Nil--	--Nil--	--Nil--	

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organized for teaching staff	Title of the administrative training programme organized for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
	--Nil--	--Nil--	-Nil--	-Nil-	

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
1) Refresher Course (16 Weeks) 2) Research Methodology Course(Two Weeks) 3) Faculty Development Programme (One Week) 4) Faculty Development Programme (Two Weeks) 5) Online Teaching Workshop (One Week)	01 01 01 01 01	1/09/2019 to 15/01/2020 29/02/2020 to 9/3/2020 18/04/2020 to 23/04/2020 20/04/2020 to 06/05/2020 7/05/2020 to 12/05/2020

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
-Nil--	-Nil-	01	-Nil-

6.3.5 Welfare schemes for

Teaching	Career Advancement Programme, Loan Facility
Non-teaching	Non-Teaching Training Programme, Loan facility
Students	Earn and Learn Scheme, Teacher Guardian Scheme

6.4 Financial Management and Resource Mobilization			
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each**)** The management of the institution conducts Internal and External financial audits regularly. The report of audit is submitted to College Development Committee meeting. The audit report is approved by the College Development Committee. The stock book verification of various departments is also maintained.			
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)			

Name of the nongovernment funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
--Nil--	--Nil--	**--**

6.4.2 Total corpus fund generated   --Nil--
6.5 Internal Quality Assurance System
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management, Academic Monitoring Committee and Principal	Yes	IQAC
Administrative	Yes	Management, College Development Committee and Principal	Yes	IQAC

6.5.2 Activities and support from the Parent – Teacher Association (at least three)
Meetings are called for seeking suggestions from the parents regarding the progress of their wards. Poor attendance of students is discussed. It is also discussed to allow students to participate in games & cultural activities.
6.5.3 Development programmes for support staff (at least three)
Refresher Course, Orientation Programme & Short Term Course. Seminar, Conference & Workshop. Training programme for non-teaching staff.
6.5.4 Post Accreditation initiative(s) (mention at least three)
Three faculty members are nominated as Ph.D. supervisors. ICT based teaching method is applied. Feedback mechanism is active.
6.5.5   a. Submission of Data for AISHE portal   : (**Yes** /No)   Yes   b. Participation in NIRF   : (Yes /**No**)   No   c. ISO Certification   : (Yes /**No**)   No   d. NBA or any other quality audit   : (Yes /**No**)   No
6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants
2019	Tree/Sapling Plantation and	9/08/2019	9 August to 14 August 2019	60

	campus cleanliness			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period **(from-to)**	Participants	
		Female	Male
Need of Gender Equality in Present Age	One Day	75	62

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Plantation programme, Green campus. NSS students clean campus every Sunday.NSS volunteers rallied to protect environment. Water pond & soak pit are useful to increase water level.
Percentage of power requirement of the College met by the renewable energy sources, Solar Panel System.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities (Wheel Chair)	Yes	Admitted Students
Provision for lift	No	---
Ramp/ Rails	Yes	Admitted Students
Braille Software/facilities	No	----
Rest Rooms	Yes	Admitted Students
Scribes for examination	Yes	Admitted Students
Special skill development for differently abled students	No	---
Any other similar facility	Yes	Admitted Students

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2019-20	1	1	20/8/2019	Drinking Water Facility provided for animals / Dharmal	0	45

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
	5/06/2019	The students seeking admission to this

College Prospectus		college are provided a copy of the college prospectus in order to acquaint them with the available branches, optional subjects, fee structure, reservation seats and also the code of conduct, dress code, Identity cards and general guidelines etc. All the necessary information of the college regarding the rules and regulations is published in the prospectus. The students and the stakeholders are expected to read and follow the instructions given in the prospectus.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to-------)	Number of participants
Birth and Death Anniversaries of the Eminent Personalities	1 July 2019 to 30 April 2020	Near about 1200

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

Beautification of garden, Green Campus, Plantation Drive, Water pond, Roof water harvesting.

7.2 Best Practices

Describe at least two institutional best practices: The students are made aware of financial assistance by displaying notice. The fee structure is prescribed in the prospectus.
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the web link of the institution in not more than 500 words

To use the educational and physical resources available within the institution for the creation of the skilled, disciplined, educated and rational society of high moral standards. To enable the rural students to acquire the self-confidence to lead respectable and prosperous life. To inculcate social, national and human values in young generation through education and thereby contribute to the nation.

8. **Action Plan for next academic year (500 words)**

1. To formulate and implement Academic Calendar- 2020-21.
2. To formulate and implement Academic Action Plan- 2020-21.
3. To adopt changes in curriculum.
4. To take feedback from stakeholders.
5. To appoint more CHB teachers.
6. To introduce innovative process in teaching, learning & evaluation.

7. To carry out examination & evaluation reform initiated by university.
8. To increase students' percentage of attendance.
9. To augment annual examination result of university.
10. To undertake initiatives towards faculty development program.
11. To boost IQAC's role in promoting research culture in the college.
12. To promote Extension Activities and Social Responsibilities.
13. To maintain and increase infrastructure facilities.
14. To provide library services.
15. To materialize technology up-gradation.
16. To stimulate IQAC's contribution to Student Support Services.
17. To enhance coaching for competitive examination, counseling for career guidance and placement cell.
18. To boost student activities in cultural and games and sports at state, national and international level.
19. To provide scholarship and other financial assistance.
20. To fulfill goals and mission of the institution.
21. To adopt Quality Improvement Strategies of every NAAC Criterion.
22. To render Academic and Administrative Audit of every department.
23. To organize Activities of Alumni and Teacher Parent Association
24. To make premises eco-friendly.
25. To fill up the regular posts by requesting the management.

25. Innovative and Best Practices.

> To make optimum use of ICT in teaching and learning process.
>
> To publish research articles in conference proceedings and journals.
>
> To boost infrastructure development.
>
> To adopt quality improvement strategy.
>
> To make college premises eco-friendly.
>
> To introduce innovative and best practices.

SWOC Analysis

Strengths: College re-accredited by NAAC with "B'' Grade, CGPA-2.12, Strength of student constantly increasing,Infrastructure,Faculty,Cordial atmosphere, Extension activities,Gymnasium,Internet,Wi-Fi,ICT,Social awareness, Health checkup camp, Hostel facility, Well stacked library.

Weaknesses: Drop-out rate is high, teaching & non-teaching staff is insufficient, Reading room, Girls' common room, Boys' common room, Toilet facility, Canteen, Indoor game facility are not adequate.

Opportunities: Providing quality based higher education to rural and backward students, Open study Centre, Skill oriented programmes, Research center.

Challenges: To increase infrastructure facility. To reduce drop-out rate.

Name: Dr. G. O. Jondhalekar   Name: Dr. G. J. Dhole

_____   _____
Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

****

For Communication with NAAC

The Director
National Assessment and Accreditation Council (NAAC)
(An Autonomous Institution of the University Grants Commission)
 P. O. Box. No. 1075, Nagarbhavi
 Bengaluru - 560 072
Phone: +91-80-2321 0261/62/63/64/65
Fax: +91-80-2321 0268, 2321 0270
E-mail: director.naac@gmail.com
Website: www.naac.gov.in

ANNEXTURE – I

DR. GOPALRAO KHEDKAR MAHAVIDYALAYA GADEGAON (TELHARA) DIST-AKOLA
DEPARTMENTWISE CONSOLIDATED ACADEMIC CALENDAR (2020-21)

First Session: 4 August 2020 to 26 December 2020

1. August 2020
Academic Work (Working Days-18/ Holidays- 10)

Month		Events		Departments
4 August to 31 August 2020	Admission Process 4August to 31 August 2020	Inauguration of English Literary Board	1	English
		Introduction of the Students	2	Marathi
		Inauguration of the Department	3	Political Science
		August Kranti Din	4	History
		Introduction of the Students	5	Economics
		Computer Introduction	6	Commerce
		Inauguration of the Department	7	Home Economics
		Major Dhyanchand Birth Anniversary	8	Physical Edu.

2. September 2020
Academic Work (Working Days- 24/ Holidays- 06)

Month	Events		Departments
1September to 30 Sept. 2020	Workshop on Four Basic language Skills	1	English
	Effective Reading Skill	2	Marathi
	Sadbhavna Din	3	Political Science
	Online Classes	4	History
	Group Discussion	5	Economics
	Inauguration of Department	6	Commerce
	Nutrition Week	7	Home Economics
	Teachers Day and NSS Day Celebrations	8	Physical Edu.

3. October 2020
Academic Work (Working Days- 25/ Holidays- 6)

Month	Events		Departments
1October to 31 October 2020	Workshop on Technique and Presentation Skills	1	English
	Effective Writing Skills	2	Marathi
	Lal Bahadur Shastri Birth Anniversary	3	Political Science
	Gandhi Jayanti and Swacchata Din	4	History
	MCQ Type Test	5	Economics
	Workshop on Career Guidance	6	Commerce
	Hemoglobin Test	7	Home Economics
	Mahatma Gandhi and Lal Bahadur Shastri Jayanti	8	Physical Edu.

4. November 2020

Academic Work (Working Days- 13/ Holidays- 17)

Month	Events		Departments
1 November to 7th Nov. and 23th Nov. to 30th Nov.2020	Classroom Seminar	1	English
	Good Hand-Writing Skill	2	Marathi
	Group Discussion/ Constitution Day Programme	3	Political Science
	Subject Seminar	4	History
	Inauguration of Department	5	Economics
	Industrial Visit	6	Commerce
	Guest Lecture	7	Home Economics
	Physical Fitness Test	8	Physical Edu.

5. December 2020
Academic Work (Working Days- 26/ Holidays- 05)

Month	Events		Departments
December 2020 1 December to 31 December 2021	Celebration of Birth Anniversary of Mulk Raj Anand / Guest Lecture	1	English
	Home Assignment	2	Marathi
	Human Rights Day	3	Political Science
	Dr .B.R.Ambedkar death Anniversary	4	History
	MCQ Type Test Online	5	Economics
	Indian Consumers Day	6	Commerce
	Dish Decoration and Rangoli Programme	7	Home Economics
	Rally and Celebration of Birth Anniversary of Dr.Panjabrao Alias Bhausaheb Deshmukh / Inter-class Tournaments	8	Physical Edu.

Winter Vacation- From Monday 9 November2020 to Saturday 21 November2020

Second Term- From Monday 11 January 2021 to Saturday 29 May 2021

6. January 2021
Academic Work (Working Days- 16/ Holidays- 04)

Month	Events		Departments
January 2021 1 January to 31 January 2021	Extension Activities-Workshop on Basic English Grammar	1	English
	Home Assignments / Classroom Seminars	2	Marathi
	Swami Vivekanand Birth Anniversary Programme	3	Political Science
	Hutatma Din	4	History
	Guest Lecture	5	Economics
	Seminar	6	Commerce
	Seminar	7	Home Economics
	Organization of various games & sports / Republic Day	8	Physical Edu.
	Special NSS Camp at an adopted village	9	NSS

7. February 2021
Academic Work (Working Days- 23/ Holidays- 5)

Month	Events		Departments
February 2021 1 February to 28 February 2021	Workshop on Development of Communication Skills	1	English
	Group Discussion	2	Marathi
	Project Viva	3	Political Science
	Classroom Seminars	4	History
	Classroom Seminars	5	Economics
	Project Viva	6	Commerce
	Practical & Project Guidance	7	Home Economics
	Medical Test/ Physical Efficiency Test	8	Physical Edu.

8. March 2021
Academic Work (Working Days- 25/ Holidays- 06)

Month	Events		Departments
March 2021- 1 March to 31 March 2021	Guest Lecture / Workshop on Personality Development Home-Assignments, Viva-voce, Classroom Seminars	1	English
	Project –Viva, Classroom Seminars	2	Marathi
	Project –Viva, Classroom Seminars	3	Political Science
	Project –Viva, Classroom Seminars	4	History
	Project –Viva, Classroom Seminars	5	Economics
	Project –Viva, Classroom Seminars	6	Commerce
	Project –Viva, Classroom Seminars	7	Home Economics
	Project –Viva, Classroom Seminars	8	Physical Edu.

9. April 2021
Academic Work (Working Days- 23/ Holidays- 7)

Month	Event/ Activity	Departments
April 2021 1 April to 30 April 2021	University Examination & Invigilation/ Valuation	All

10. May 2021
 Academic Work (Working Days- 22 / Holidays- 07)

Month	Event / Activity	Departments
May 2021- 1 May to 29 May 2021	University Examination & Invigilation/ Valuation	All

Summer Vacation- From Monday 31 May 2021 to Sunday 04 July 2021

FEEDBACK REPORT (2019-20)

We are pleased to present Feedback Report for the academic year 2019-20. The Feedback Committee of five members was constituted with the Principal as the chairman. It was decided by the committee to take the feedback regarding the teaching and learning, infrastructure facilities, library services etc. It was resolved in the meeting that a questionnaire had to be prepared reflecting upon all academic aspects. It aimed to seek suggestions from students, analyze them and improve at the best.

Following are the selected remarks and suggestions retrieved for analysis.

.

Remarks and Suggestions:-.

1. Need canteen in the premises.
2. Need to increase more fans in the classrooms.
3. Keep classroom neat and clean.
4. There should be First Aid Box in the college.
5. More books should be provided to the users.
6. Girls Common Room should be kept neat and clean.
7. Playground should be maintained regularly.
8. Avail sports materials to students in time.

Action Taken Report (ATR), 2019-20

1. A well-facilitated canteen is constructed in the premises of the college.
2. Two ceiling fans are provided to each classroom.
3. It was decided that all the classrooms should be kept clean and neat by the peon every day.
4. First Aid Box is made available in the Department of Games and Sports.
5. As per the students' requirement, it was decided to provide two books a week to every student.
6. It was resolved to keep the Girls Common Room neat and clean daily.
7. Physical Director shouldered the responsibility to maintain the playground.
8. As per requirement, the sports material is made available in time to the students.

By the end of the session, remarks and suggestions retrieved from feedback forms and resolved in the meeting have been successfully culminated. Those which left unfulfilled would be placed and resolved in the next meeting of the next academic year.

With regards

<u>**Best Practices**</u>

1) Title of the Practice: Admission free of cost to ST/ SC/ VJ/NT/ OBC/ Minorities.

Introduction:

       The college is being run by Shri. Shivaji Education Society, Amravati founded by Dr. Panjabrao Deshmukh, the former central Agriculture Minister of India. He had bright vision to provide higher education to poor and backward students. The college ever attempts to meet his dream by initiating various best practices. It is undeniable fact that the college is situated in rural and backward areas and 90% of the students admit from the same background. Their daily living is based on farm labor. While working in the farm, they continue their higher education. Contrary to it, it is hardly possible to them to continue higher education. It is observed that students in this area generally lag behind as compared to the students studying in metropolitan areas. To continue their higher education, economic assistance plays a pivotal role. To bring such disadvantage section of society into the main stream of higher education, the college has introduced the best practice like admission free of cost to categorized & economically backward students.

Objectives of the practice:

To render helping hand to poor learners to continue their higher study.

The Context:

       Assisting students financially to continue their higher study is of paramount importance. The mission of the college is to uplift the disadvantage section of society which had been fumbling and rendering in ignorance and darkness since ages. The college runs Teacher Sponsored Award to help meritorious students. Even open candidates who are unable to pay fees at a time are allowed to pay fees in installments.

The Practice:
- Students are made aware of financial assistance by displaying notice.
- Fee structure is prescribed in the prospectus.
- The Principal and teaching staff interact with students about fees.
- This practice gains wide appreciation across the town.

Evidence of Success:
    This practice is widely appreciative and imbibes a sense of zeal and confidence among the learners.

Problems Encountered and Resources Required:
- The college has to bear loss which is sacrificed to fulfil the vision and mission.
- Strength of students is more than intake capacity.
- Many students have to miss admission opportunity.

ANNETURE – IV

2) Title of the Practice: Water Pond and Soak Pit

Introduction:

       Water plays a pivotal role for surviving humanity on the planet. It is scared to remark that water level is decreasing day by day. It is a big jolt to the nation and nation is addressing this issue across the country. *SAVE WATER AND STORE WATER* is a slogan always reiterated by NSS in all the colleges. Due to scarcity of rain and water storage, it is reported that greater part of India is deserted and screamed with farmers' suicide. It is necessitated to adventure water pond and soak pit everywhere.

Objectives of the practice:

To save water and increase water level of the earth.

The Context:

       In Vidharbh region, scarcity of water and insufficient rainfall cause farmer suicide. Despite several measures by government to protect it, suicide notes are beyond control. Keeping it into account, the college introduced this practice. Water Pond is made at right corner of the college in such a way that rain water after rain renders smoothly to the pond. Rain water in campus once going wasted is now storing into the pond. Soak pit is prepared in such an areas where roof water automatically surrenders and water is absorbed.

The Practice:

- Every year in summer water pond is renovated.
- Storage capacity of water is increasing day by day.
- It is fenced to avoid any kind of calamity.
- The Science students observe the micro-organisms in and around the water pond.

Evidence of Success:

       Every year a great deal of quantity of water helps to increase water level.

Problems Encountered and Resources Required:

- Every year the college has to spend a certain amount of money to maintain the water pond and soak pit.