

Shri Shivaji Education Society, Amravati's
DR.GOPALRAO KHEDKAR MAHAVIDYALAYA

Gadegaon (Telhara) Dist. Akola (M.S.) 444 108

NAAC Reaccredited with B Grade (CGPA 2.12)

Phone: (07258) 231242

Website: www.drgkmtelh Email: clg_tel_dgk@ssessa.org

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) of the IQAC

2017-18

To

The Director,
National Assessment and Accreditation Council (NAAC)
Nagarbhavi, Bengaluru, 560072, Karnataka, India.

NAAC Track ID MHCOGN10611

NAAC Executive Committee No. & Date: EC/(SC)/13/A&A/93 dated 17 March 2016

Submitted by
Principal

Dr.Gopalrao Khedkar Mahavidyalaya

Gadegaon (Telhara) Dist. Akola (M.S) 444 108

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COVERING LETTER

To

The Director,

National Assessment and Accreditation Council (NAAC)

Nagarbhavi, Bengaluru, 560072, Karnataka, India.

NAAC Track ID MHCOGN10611

It gives me an enormous pleasure to submit **Annual Quality Assurance Report (AQAR)** of **Internal Quality Assurance Cell (IQAC)** for the year **2017-18**. All the IQAC members in the meeting have formulated the report. While preparing the report, all the aspects have been taken into consideration including the action plan of next year. We have also focused attention on strengths, weaknesses, opportunities and challenges (SWOC Analysis)

With kind regards!

Date: 31 Dec.2019.



Principal



Shri Shivaji Education Society, Amravati's
Dr. Gopalrao Khedkar Mahavidyalaya
Gadegaon (Telhara) 444108 Dist. Akola (M.S.) India
NAAC Re-accredited with C++ Grade

Phone No. (Office)
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Website: www.drgkmtelh.org

Outward No.: GKM/2015-16/

Founder President
Dr. Panjabrao G. Bhausaheb Deshmukh
M.A., D.Phil, L.L.D.,
Bar-at-Law
President
Adv. Arunkumar B. Shelke
Principal
Dr. A. L. Kulat
M.Phil. Ph.D.



Dated : 04/08/2016

I am very pleased to submit Annual Quality Assurance Report (AQAR) of Internal Quality Assurance Cell (IQAC) for the year ²⁰¹⁷⁻¹⁸ ~~2015-16~~. All the IQAC members in the meeting formulated the report. While preparing the report, all the aspects are taken into discussion including the action plan of previous year and next year. We also focus on weaknesses and opportunities. Some of the points unfulfilled in the action plan of previous year are repeated in the next year action plan. Efforts are made to fill up questionnaire as per format provided.

Thanking you,



Principal,

Principal,
Dr. Gopalrao Khedkar Mahavidyalaya,
Gadegaon (Telhara), Dist. Akola

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017-2018

I. Details of the Institution

1.1 Name of the Institution

Shri Shivaji Education Society Amravati's
Dr. Gopalrao Khedkar Mahavidyalaya,
gadegaon Telhara

1.2 Address Line 1

Akola Road Telhara Distt- Akola

Address Line 2

-

City/Town

Telhara

State

Maharashtra

Pin Code

444108

Institution e-mail address

clg_tel_dgk@ssesa.org

Contact Nos.

07258-231231

Name of the Head of the Institution:

Dr. Santosh Y. Tarale

Tel. No. with STD Code:

07258-231231

Mobile:

7588757753

Name of the IQAC Co-ordinator:

Prof. Dadarao M.Galkwad

Mobile:

9766521319

IQAC e-mail address:

iqac2014gkmtelh@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11317

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/05/RAR/089 Dated 31/01/2015

1.5 Website address:

www.drgkmtelh.org

Web-link of the AQAR:

www.drgamtelh.org/AQAR15-16.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	69.25	2004	5 years
2	2 nd Cycle	B	2.12	2015	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

05/12/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 30/06/2015
- ii. AQAR 04/08/2016
- iii. AQAR 03/07/2017
- iv. AQAR 03/07/2018

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) Yeshwantrao Chavan Open University, Nasik

1.11 Name of the Affiliating University (for the Colleges)

Sant Gadge Baba Amravati University, Amravati

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

-

DST-FIST

NA

UGC-Innovative PG programmes

-

Any other (Specify)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

-

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

01

2.9 Total No. of members

16

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Fenced college campus with iron net.
2. Planted trees of different categories
3. Equipped well ground for games and sports
4. Organised Shivaji Olympiad

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

➤ See Que. No 7.2

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- AQAR report was placed in LMC for approval and LMC took following action.
- Leaves sanctioned for faculty development programme.
- Approved appointment of temporary teaching staff
- Sanctioned financial budget of current year and the revised budget for previous year.
- Approved total admitted number of students
- Discussed annual examination result.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	03	-	-	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	YCMOU	-	-	-
Total	06	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	-
Annual	04

- 1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)
 Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	08	03	01	16 (CHB Teachers)

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others (CHB)		Total	
R	V	R	V	R	V	R	V	R	V
08	02	03	00	01	00	16	00	28	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

G-07 V-18 T= 25

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	11	01
Presented papers	-	11	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Optimum use of OHP, LCD, Reflector, e-board in teaching and learning process.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

- - -

2.10 Average percentage of attendance of students

88

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.III	108	00	06	31	04	47.22
B.Com III	103	00	23	35	00	68.95
B.Sc III	60	00	9	6	00	40.00
M.A II (Mar)	8	00	00	03	00	12.50
M.A II (Pol.Sci)	23	00	00	02	09	52.17
M. Com II	36	00	03	01	00	63.89

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Every department is suggested to prepare Academic Calendar, Daily Dairy & Attendance.
- Viva Voce, practical, assignment, project, seminar, workshop are conducted.
- Motivated teachers to participate in conferences, Refresher Course/ Orientation Programme etc.
- Regularly taken feedback twice a year on teaching and learning.

2.13 Initiatives undertaken towards faculty development – yes

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others (Short Term Course)	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	03	00	02
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC set up Research Committee and motivate teachers to participate in research activities at distinct level. Two teachers have been recently awarded with Ph. D and 22 research papers published in journals and conferences.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	01
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	03	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	11	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

• NSS Unit conducted 8th Days Special Camp at adopted village Justgaon, 8 km away from Telhara. Total 75(boys and girls) NSS Volunteers actively participated in the camp. During 8th days, a number of activities such as Cleanliness Drive, Hygienic Awareness, Save Daughter ; Grow Daughter slogan in Rally, Free Gram From Latrin at Open Place, Blood Donation Camp, Blood Group Check- up Camp, Environment Awareness Programme, Literacy Programme, Value Education and Personality Development Programme, Women Empowerment, Save and Absorbed Water and Animal Check-up Camp. In addition, cultural programmes and speeches by intellectuals organised. Total amount spent for camp was Rs.33750/-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20560 sq.mts	-	-	20560 sq.mtr
Class rooms	15	-	-	15
Laboratories	08	-	-	08
Seminar Halls	02	-	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	121	-	-	121
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Administrative office is already computerised and library is under consideration.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19450	1984874	135	38090	19585	2022964
Reference Books	440	38057	28	3190	468	41247
e-Books	-	-	-	-	-	-
Journals	70	15100	-	-	70	15100
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	62	6200	-	-	62	6200
Others (specify)						
1. Map	25	2200			25	2200
2. computer	03	87000			03	87000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	25	02	-	-	08	12	05
Added	-	-	-	-	-	-	-	-
Total	40	25	02	-	-	08	12	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training and internet excess programme facilitated to both students and teachers

4.6 Amount spent on maintenance in lakhs :

- i) ICT
 - ii) Campus Infrastructure and facilities
 - iii) Equipments
 - iv) Others
- Total :**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- No admission fees for scholarship holders
- Sexual Harassment Committee
- Grievance Redressal Cell
- Teacher Sponsored Award
- Student Council
- Cultural and co-curricular activities
- Government of India Scholarship
- Girls Common Room
- Spacious Playground
- Ramp for physically handicapped students
- Departmental Library
- Cool Drinking Water Machine
- Games and Sports
- NSS and NCC
- Placement and Career Guidance Cell
- Auditorium and Seminar Hall

5.2 Efforts made by the institution for tracking the progression

- Students profile is regularly maintained and evaluated.
- Evaluation process and feedback mechanism is adopted to track students progress
- Annual examinational result is discussed in LMC
- Efforts are made to reduce dropout rate
- Students are encouraged to participate in curricular and extra- curricular activities
- Counselling Cell counselled graduate students for promotion to P.G and M.Phil

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1497	252	00	00

(b) No. of students outside the state

-

-

(c) No. of international students

No	%
-	-

-	-
---	---

No	%
-	-

Men

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
204	269	54	900	00	1427	146	332	69	1112	00	1659

Demand ratio 1659

Drop out

U G Programme			
	2014-15	2016-17	Drop out %
	Part - I	Part - III	
B. A	262	114	56.48
B. Com	131	84	35.87
B. Sc	127	76	40.15
P G Programme			
	2015-16	2016-17	Drop out %
	Part - I	Part - II	
M. A (Marathi)	25	17	32.00
M. A.(Pol.Sci)	59	14	76.27
M.Com	79	37	53.16

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- One Day MPSC Examination Workshop was organised. Mr. Sharad Bhasme, PSI was the chief guest who guided the college students.
- A sample questionnaire based on MPSC examination paper was prepared and distributed among the students to solve it.
- First three toppers were awarded with books and prize.

No. of students beneficiaries

150

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Counselling Cell and Career Guidance Cell provide counselling and guidance to learners in terms of competitive examination and choice of optional subjects at the time of admission. Numerous students benefit every year.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- The institution offers co education and treats students equally
- Ragging and Sexual Harassment is strictly prohibited
- Programme on Sexual Harassment and Legal Advice is regularly organised.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	12	10000
Financial support from government		
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To use the educational and physical resources available within the institution for the creation of the skilled, disciplined, educated and rational society of high moral standards.

Objectives:

1. To promote the cause of education, to provide facilities for the acquisition of knowledge and information and the advancement in culture.
2. To enable the rural students to acquire the self-confidence to lead respectable and prosperous life.
3. To undertake and make available facilities for research.
4. To encourage women education by admitting them to various subjects.
5. To encourage for overall physical and cultural development of students fraternity through various extra-curricular activities.
6. To provide platform to the students by giving them an opportunity to face all the challenges of the competitive world with utmost utilization of their potential in sports, athletic, cultural and other events.
7. To encourage and run tournaments, competitions, cultural festivals etc.
8. To organise and run seminar, conferences, workshops etc.
9. To adopt new technology and methods for effective teaching learning process and acquaint the students to recent development in the world.
10. To inculcate social, national and human values in young generation through education and thereby contribute to the nation.

6.2 Does the Institution has a management Information System?

MIS is active in the institution.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Adopted curriculum is developed into Teaching Action Plan.
- Academic Calendar is prepared.

6.3.2 Teaching and Learning

- CHB teachers are appointed to fill up vacant posts both on grant and non-grant section.
- Besides regular teaching methods, ICT is used in teaching and learning.
- Besides regular teaching methods, ICT is used in teaching and learning.
- Poor and advanced learners are divided and coached separately.
- Regular feedback is taken on teaching and analysed.

6.3.3 Examination and Evaluation

- Examination is conducted as per university programme.
- Paper valuation is done in university campus.
- Unit test, terminal examination, home assignment, project report, viva voce, class room seminar and group discussion are evaluated at college level.
- Unit Test papers are examined, shared with students and difficulties solved.
- CCTV is used to bring transparency in examination process.

6.3.4 Research and Development

- Research Committee is active in the institution.
- It motivates teachers and students to participate in conferences, seminar and workshop as well as Ph. D and other research activities.
- Leaves like DL and FDP are given to teachers.
- Central Library is kept update for research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The Library is regularly updated.
- Books and other materials are brought as per requirement.
- ICT is regularly maintained and used for teaching – learning purpose.
- Physical infrastructure and instrumentation is sufficient to run courses.
- As per requirement new infrastructure and equipment produced.

6.3.6 Human Resource Management

- Local Managing Committee (LMC)
- Internal Quality Assurance Cell (IQAC)
- College Staff Council
- Student Council
- Academic and Financial Committees.

6.3.7 Faculty and Staff recruitment

- Our parent society reserves all rights to appoint regular teachers.
- At college level, temporary teachers are appointed.

6.3.8 Industry Interaction / Collaboration

- Department of Commerce has collaboration with Ganga Jining Mills, Telhara.
- Department of Marathi collaborated with Ankur Sahitya Sangh, Telhara.
- Department of English collaborated Shri. Shivaji College, Akot.

6.3.9 Admission of Students

- For Part I of all faculties, admission process is conducted as per merit list.
- For Part II & III, *First Come; First Serve* is followed.
- University applied online admission for First Year for which admission committee is instructed.

6.4 Welfare schemes for

Teaching	Career Advancement Programme
Non teaching	Non-teaching training programme
Students	Earn and Learn Scheme Teacher Guardian Scheme

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Parent Society	Yes	Principal
Administrative	Yes	Parent Society	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

➤ University introduced newly Bar Code System for B.A.I, B. Com I and B.Sc- I examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

➤ Meetings are called for seeking suggestion
 ➤ Annual Action Plan is discussed in the meeting.
 ➤ Financial support to poor learners.

6.12 Activities and support from the Parent – Teacher Association

➤ Meetings are called for seeking suggestion.
 ➤ Poor attendance of students is discussed.
 ➤ Participated in games and cultural activities.

6.13 Development programmes for support staff

➤ Refresher Course, Orientation Programme and Short Term Course
 ➤ Seminar, Conference and Workshop etc.
 ➤ Training programme for non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Beautiful Garden
- Green Campus
- Herbal Garden
- Plantation Drive
- Water pond
- Roof Water Harvesting
- Compost Fertilizer

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- There is no admission fee taken from SC/ ST/ VJNT/ OBC students.
- Each faculty has different Dress Code.
- No Vehicle Day is observed each Monday.
- Students are involved in Plantation Drive, Campus Cleanliness Drive and extra curricular activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Sr. No	Action Plan (2015-16)	Plan implemented (2016-17)
1	Formulation and implementation of Academic Calendar	Formulated and implemented
2	Formulation and implementation of Academic Action Plan	Formulated and implemented
3	Feedback Mechanism	Regularly taken
4	CHB teacher appointment	Appointed as per requirement
5	Use of ICT in teaching and learning	Optimum use of ICT
6	Research Publication	Paper Publication 1. Book Publication = 01 2. Journal a) National level = 03 b) International level = 08 3. Conference proceeding = 11 4. Ph.D. award = 02
7	Extension Activity and Social Responsibility	Extension and social activities are conducted by NSS, NCC units & Depts. throughout the session.
8	Development of Infrastructure and Learning	1) In-roads are built.

	Resources	<ul style="list-style-type: none"> 2) Furniture is repaired. 3) Garden and sports ground is regularly kept clean. 4) Central Library is extended with reading rooms. 5) Text books and reference books are purchased.
9	Student Activity (cultural, extra-curricular, games and sports etc.)	<ul style="list-style-type: none"> 1) 01 student participated in Youth Festival at university level. 2) 06 NSS students participated at university level while 01 at state level. 3) NCC 4) 03 students at state level and 04 students at national level participated in game and sports activities. 5) One girl student won colour coat in Athletics. 6) One student participated in Youth Festival at University level. 7. Department of Marathi organised Education Tour at Riddapur, dist- Chadur Bazar. 8) Faculty of Science arranged Science Exhibition. 9) Besides various games and sports and cultural programmes are organised every year in the college in which students at large took part actively.
10	Alumni, Teacher-Parent Association	Meetings of Alumni and Teacher-Parent Association are arranged twice a year to improve socio-cultural activities in the college.
11	Placement and Counselling Cell	Both poor and advance learners are counselled at the time of admission and at the beginning in the class room.
12	Financial Assistance to students	<ul style="list-style-type: none"> 1) Teacher Sponsored Awards 2) Govt. of India Scholarship 3) Any other financial assistance haphazard.
13	Eco-friendly campus	<ul style="list-style-type: none"> 1) Campus is kept clean and neat 2) Plastic and gutka are strictly prohibited. 3) Use of solar energy. 4) No Vehicle Day once a week. 5) Tree Plantation and Preservation Programme
14	Best and Innovative Practices	<ul style="list-style-type: none"> 1) Transparent admission process 2) Pre admission counselling 3) Use of Solar Energy Lights 4) Tree Plantation and Conservation Drive 5) Use of ICT in teaching and learning 6) Water Pond and Rain Harvesting

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

See annexure III & IV on page no 36 &37)

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- Plantation Programme
- Green Campus : A Vision
- NSS & NCC students clean campus every Sunday
- NSS volunteers rallied to protect environment.
- Water pond and soak pit are useful to increase water level.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

SWOT ANALYSIS

Strength:

- The college is re-accredited by NAAC with 'B' Grade
- The strength of students are constantly increasing.

Weakness:

- Drop -out rate is high
- Teaching staff is not sufficient.
- Consultancy not in any form

Opportunities:

- Providing quality based higher education to rural, tribal and backward students.

Challenges:

- To increase infrastructure facility with increase of students strength.
- To reduce drop-out rate

8. Plans of the institution for the next year

1. Formulation and implementation of Academic Calendar- 2017-18.
2. Formulation and implementation of Academic Action Plan- 2017-18.
3. Adoption of changes in curriculum.
4. Feedback from stakeholders.
5. Appointment of more CHB teachers.
6. Introduce innovative process in teaching and learning.
7. Carry out examination and evaluation reform initiated by university.
8. Increase students' percentage of attendance.
9. Augment annual examination result of university.
10. Undertake initiatives towards faculty development program.
11. IQAC's initiative in promoting research culture in the college.
12. Promotion of Extension Activities and Social Responsibilities.
13. Maintain and increase infrastructure facilities.
14. Provide library services.
15. Technology up gradation.
16. IQAC's contribution to Student Support Services.
17. Enhance coaching for competitive examination, counselling for career guidance and Placement Cell.
18. Boost student activities in cultural and games and sports at state, national and international level.
19. Provide scholarship and other financial assistance.
20. Fulfil goals and mission of the institution.
21. Adopt Quality Improvement Strategies to every criterion.
22. Render Academic and Administrative Audit.
23. Activities of Alumni and Teacher Parent Association
24. Make campus eco-friendly.
25. Innovative and Best Practices.

Name _____

Name _____

Signature of the coordinator, IQAC

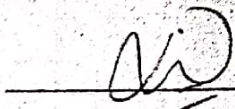
Signature of the Chairperson, IQAC

8. Plans of institution for next year

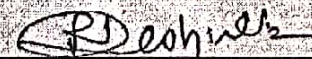
- Formulation and Implementation of Academic Calendar
- Formulation and Implementation of Academic Action Plan
- Feedback on curriculum
- Feedback from students, parents and library
- To appoint more CHB teachers
- To make optimum use of ICT in teaching and learning
- To maintain attendance sheet and daily dairy
- To increase research articles in conference proceeding and journal.
- To conduct extension activities and social responsibility.
- More participation of NSS/SCC/Sports in state and national level.
- To boost infrastructure development
- To increase more library services
- To purchase equipment
- More students' participation in games & sports, cultural, curricular and extra-curricular activities.
- Meetings of Alumni Association and Teachers Parents Association.
- Career Guidance and Counselling
- Be more active Placement Cell
- Continue Grievance Redress Cell, Anti-Ragging and Sexual Harassment committees.
- To provide various scholarships and financial assistance to learners.
- To conduct education, environment and historical tour
- To adopt quality improvement strategy
- To conduct green audit and academic audit
- To make college campus eco-friendly
- To introduce innovative and best practices

Name Prof. D.M. Gaikwad

Name Prof. R.V. Deshmukh



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

IC / Principal,
Dr. Gopalrao Khedkar Mahavidyalaya,
Gadegaon (Telhara), Dist. Akola



DR. GOPALRAO KHEDKAR MAHAVIDYALAYA GADEGAON (TELHARA)
DIST-AKOLA
ACADEMIC CALENDAR (2016-17)

First Term: 12th June 2017 to 14th Oct 2017

1. June 2017 –
 Academic Work (Working Days- 16/ Holidays- 02)

Days	Events	Departments
12 th June 2016	College reopen	-
13 th June 2016 to 30 th June 2016	Admission Process	-

2. July 2017
 Academic Work (Working Days- 25/ Holidays- 06)

Month	Events	Departments
July 2016	Effective Reading Skill	Marathi
	Inauguration – English Literary Board	English
	Class room seminar	Pol. Science
	Unit Test	Commerce
	Enrolment and Orientation Programme	NSS
	Cadets Recruitment	NCC
	Game Practice / Coaching / Yoga Class	Games & Sports

3. August 2017
 Academic Work (Working Days- 25/ Holidays- 06)

Month	Events	Departments
1 – 15 August 2017	Writing Skill	Marathi
1 st week of August 2017	Listening Skill	English
Last week of Aug 2017	Inauguration- Literary Boards of Study	English
1 st week of August 2017	Group Discussion	Pol. Science
10 th August 2017	Inauguration – Board of Study	Pol. Science
1 st August 2017	Inauguration – Board of Study	History
9 th August 2017	Kranti Din	History
August 2017	Essay Competition	Home Economics
1 st Aug 2017 to 7 th Aug 2017	Breath Feeding Week	Home Economics

18 th Aug 2017 to 20 th Aug 2017	Computer Knowledge- Net and Tally	Commerce
15 th August	Independence Day	Games & Sports
28 th Aug to 2 nd Nov 2016	Chess (men and women)	Games & Sports
1 st Aug to 16 th Aug 2016	Tree Plantation	NSS
August 2016	Participation in Annual Camp	NCC

4. September 2016

Academic Work (Working Days- 24/ Holidays- 06)

7 th September 2016	Inauguration of Marathi Literary Board	Marathi
10 th September 2016	Workshop on Communication Skill	English
September 2016	Education Tour	Political Science
19 th September 2016	Sadbhavana Din	Political Science
September 2016	Group Discussion	History
1 st Sept 2016 to 7 th Sept 2016	Nutrition Week	Home Economics
16 th September 2015	Career guidance on E-Business	Commerce
24 th Sept. 2016 to 2 nd Oct 2016	NSS Day and Personality Development Programme	NSS
September 2016	NCC Cadets worked as Traffic Controller during Ganesh Festival	NCC

5. October 2016

Academic Work (Working Days- 18/ Holidays- 13)

October 2016	Class room seminar	Marathi
October 2016	Class room seminar	English
2 nd October 2016	Mahatma Gandhi & Lal Bahadur Shastri Jayanti	Political Science
2 nd October 2016	Gandhi Jayanti and Swachata Abhiyan	History
October 2016	Class room seminar	Home Economics
15 th October 2016	Inauguration- Board of Study	Commerce
2 nd Oct 2016 to 20 Oct 2016	Cricket, Kabbadi, Athletic & Volley Ball	Games & Sports
2 nd October 2016	Self-Employment Workshop	NSS

Second Term – 14th November 2016 to 29th April 2017

Revised Guidelines of IQAC and submission of AQAR

Page 30

6. November 2016
Academic Work (Working Days- 15/ Holidays- 15)

November 2016	Writing Skill	Marathi
November 2016	Essay Competition	English
26 th November 2016	Constitution Day	Political Science
24 th November 2016	NCC DAY Celebration	NCC

7. December 2016
Academic Work (Working Days- 26/ Holidays- 05)

December 2016	Objective Aptitude Test	Marathi
12 th December 2016	Mulk Raj Anand Birth Anniversary	English
12 th December 2016	Dr. AmbedkarMahaparinirvan Din	History
10 th December 2016	Human Rights Day	Political Science
16 th December 2016	Guest Lecture on Anemia	Home Economics
24 th December 2016	Indian Consumer Day	Commerce
24 th Dec2016 to 26 th Dec 2016	Games & Sports at college level	Games & Sports
25 th December 2015	Blood Donation Camp	NSS

8. January 2017
Academic Work (Working Days- 25/ Holidays- 06)

21 th January 2016	Marathi Orthography Workhop	Marathi
January 2016	Technique – Personal Interview and Presentation Skill	English
12 th January 2016	Swami Vivekanand Jayanti	Political Science
30 th January 2016	Hutatma Din	History
21 th January 2016	Demonstration of Soyabin Product	Home Economics
27 th January 2016	Industrial Visit (Extension Activity)	Home Economics
14 th January 2016	Visit to and bank and industry	Commerce
15 th January 2016	Workshop on E-banking	Commerce
5 th January 2016	Career Development Programme	NSS
14 th January 2016	Women Awareness Programme	NSS

26 th January 2016	Republic Day	Games & Sports
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9. February 2017

Academic Work (Working Days- 23/ Holidays- 05)

February 2016	Education Tour	Marathi
4 th February 2016	Common Test Examination	English
19 th February 2016	Chhatrapati Shivaji Maharaj Jayanti	History
February 2016	Practical	Home Economics
February 2016	Practical and Project Guidance	Commerce

10. March 2017

Academic Work (Working Days- 25/ Holidays- 06)

March 2016	Internal Evaluation and University Examination	Marathi
March 2016	Conduct of Viva Voce Examination	English
March 2016	University Examination & Invigilation	All Depts.

11. April 2017

Academic Work (Working Days- 23/ Holidays- 07)

April 2017	University Examination & Invigilation	-----
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ANNEXTURE – II

FEEDBACK REPORT (2016-17)

We are pleased to present Feedback Report for the academic year 2016-17. The committee of five members was constituted with the Principal as the chairperson. It was resolved in the meeting that a questionnaire had to be prepared reflecting upon all academic aspects. It aimed to seek suggestion from students, analyse them and improve at the best.

Following are the selected remarks and suggestions retrieved for analysis.

Remarks and Suggestions:-

1. Need canteen in the campus

2. Provide travelling allowance to commuters.
3. Reading Room in Library is not spacious.
4. Conduct Competitive Examination at college level.
5. Expand college garden and sports ground.
6. Increase stock of library.
7. Make Identity Card compulsory to students in the campus.
8. Increase desk-bench in the class rooms.
9. Avail sports materials to students in time.

Action Taken Report (ATR)

1. There is a canteen temporarily arranged in the campus. Plan is to build up a well-facilitated canteen in future.
2. Travelling allowance was discontinued as the seed money was ceased. If UGC provides such grants in future, it will continue.
3. Taking students' demand for expansion of reading room, new seating arrangement is made for students.
4. In the event of Dr. Bhausaheb Birth Anniversary, the founder President of Shri. Shivaji Education Society, General Knowledge Examination was organised for all college students.
5. It was resolved that it was not possible the expansion but the college garden and sports ground was kept neat and clean.
6. The college has already an ample stock of old and new books and every year as per requirement a certain amount of books are purchased.
7. It was decided that the student having Identity Card should be entered in the premises.
8. As per requirement, desk and bench is always increasing.
9. For the session 2016-17, sports materials were purchased with Rs. 78000/-.

By the end of the session, remarks and suggestions retrieved from feedback forms and resolved in the meeting have been successfully culminated. Those which left unfulfilled would be placed and resolved in the next meeting of the next academic session.

With regards

ANNEXTURE - III

Best Practices

- 1) **Title of the Practice:** Admission free of cost to ST/ SC/ VJNT/ OBC/ Minorities.

Introduction:

The college is run by Shri. Shivaji Education Society, Amravati founded by Dr. Panjabrao Deshmukh, the former central Agriculture Minister of India. He had bright vision to provide higher education to poor and backward students. The college ever attempts to meet his dream by initiating various best practices. It is undeniable fact that the college is situated in rural and backward areas and 90% of the students admit from the same background. Their daily living is based on farm labour. While working in the farm, they continue their higher education. Contrary to it, it is hardly possible to them to continue higher education. It is observed that

students in these areas generally lag behind as compared to the students studying in metropolitan areas. To continue their higher education, economic assistance plays a pivotal role. To bring such disadvantage section of society into the main stream of higher education, the college has introducing the best practice as admission free of cost to categorised students.

Objectives of the practice:

Helping poor learners to continue their higher study

The Context:

Assisting students financially to continue their higher study is of paramount importance. The mission of the college is to uplift the disadvantage section of society which had been fumbling and rendering in ignorance and darkness since ages. The college runs Teacher Sponsored Award to help meritorious students. Even open candidates who are unable to pay fees at a time are allowed to pay in instalments.

The Practice:

- Students are made aware financial assistance by displaying notice.
- Fee structure is prescribed in the prospectus.
- The Principal and teaching staff interact with students about fees.
- This practice gains wide appreciation across the town.

Evidence of Success:

This practice is widely appreciative and imbibes a sense of zeal and confidence among the learners.

Problems Encountered and Resources Required:

- The college has to bear loss which is sacrificed to fulfil the vision and mission.
- Strength of students is more than intake capacity.
- Many students have to miss admission opportunity.

ANNETURE – IV

2) Title of the Practice: Water Pond and Soak Pit

Introduction:

Water plays a pivotal role for surviving humanity on the planet. It is scared to remark that water level is decreasing day by day. It is a big jolt to the nation and nation is addressing this issue across the country. *SAVE WATER AND STORE WATER* is a slogan always reiterated by NSS in all the colleges. Due to scarcity of rain and water storage, it is reported that greater part of India is deserted and screamed with farmers' suicide. It is necessitated to adventure water pond and soak pit everywhere.

Objectives of the practice:

To save water and increase water level of the earth.

The Context:

In Vidharbh region, scarcity of water and insufficient rainfall cause farmer suicide. Despite several measures by government to protect it, suicide notes are beyond control. Keeping it into account, the college introduced this practice. Water Pond is made at right corner of the college in such a way that rain water after rain renders smoothly to the pond. Rain water in campus once going wasted is now storing into the pond. Soak pit is prepared in such a areas where roof water automatically surrenders and water is absorbed.

The Practice:

- Every year in summer water pond is renovated.
- Storage capacity of water is increasing day by day.
- It is fenced to avoid any kind of calamity.
- The college learners pass time by its edge.

Evidence of Success:

Every year a great deal of quantity of water helps to increase water level.

Problems Encountered and Resources Required:

- Every year the college has to spend a certain amount of money to maintain the water pond and soak pit.